

## 2018 KINGSGATE I & II PARK RESERVATION FORM

Today's Date: \_\_\_\_\_ Name: \_\_\_\_\_

Lot Number: \_\_\_\_\_ **or** Mailing Address: \_\_\_\_\_

Telephone **and** E-mail Address: \_\_\_\_\_

**Reservation Policy:** Ball Field reservations for sports teams as stated below. This is to allow for open family/community opportunities to use fields. There are no sports teams reservations allowed for Fridays or Sundays. There is a blackout period that runs from Memorial Day weekend through Labor Day weekend. Please see table below for scheduling. A current insurance coverage certificate from sponsoring league needs to be on file with Pool/Park Director.

**PARK RESERVATION**

**Ball Field**

\_\_\_\_\_  
(Indicate dates and times desired)

\_\_\_\_\_  
(Team Name and League Name, if applicable)

### SPRING RESERVATION TIMES

<p><b>MONDAY/WEDNESDAY:</b> <input type="checkbox"/> 5-6:15 pm</p> <p><b>TUESDAY/THURSDAY:</b> <input type="checkbox"/> 6:15-7:30 pm</p>	<p><b>SATURDAY:</b> <input type="checkbox"/> 9-10:30 am</p> <p><input type="checkbox"/> 10:30 am-12 pm</p>
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### FALL RESERVATION TIMES

<p><b>MONDAY/WEDNESDAY:</b> Not available</p> <p><b>TUESDAY/THURSDAY:</b> <input type="checkbox"/> 4-5 pm <input type="checkbox"/> 5-6 pm</p>	<p><b>SATURDAY:</b> <input type="checkbox"/> 9-10:30 am</p> <p><input type="checkbox"/> 10:30 am-12 pm</p>
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#### Office Use Only

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|---|---|
| <input type="checkbox"/> Form received on _____               | <input type="checkbox"/> Insurance Coverage Certificate (Y/N) _____ |
| <input type="checkbox"/> Member notified on _____             | <input type="checkbox"/> HOA dues paid in full (Y/N) _____          |
| <input type="checkbox"/> Entered in on-line calendar on _____ | <input type="checkbox"/> Coach/Asst. homeowner (Y/N) _____          |

You may submit your completed form by mailing it to Kingsgate 1 & 2 HOA at 11711 NE 137<sup>th</sup> St. Kirkland, WA 98034, or emailing it to [kingsgate12reservations@gmail.com](mailto:kingsgate12reservations@gmail.com) with **Ball Field Reservation-Sports Team** in the subject line.